

OUR VISION

To be the Premier Educator for Service Excellence

OUR MISSION

To inspire Passion for Service and Contribution to Society through Excellence in Continuous Education

OUR VALUES

Responsibility, Integrity, Passion and Excellence (RIPE)

OUR CULTURE

An Open and Conducive Learning Environment, With Mutual Respect and Professionalism to Build A High Performance Organization



CSM ACADEMY
INTERNATIONAL

HOW TO APPLY (FOR LOCAL AND INTERNATIONAL STUDENTS)

01

FILL UP THE FOLLOWING ONLINE FORMS

- Application Form - CSM Academy International Pte Ltd
- ICA Form 16 and Form V36 - applicable only for International Students (complete in English and duly signed by applicant)

02

ATTACH THE FOLLOWING DOCUMENTS

- A copy of passport-size photograph with white background
- A copy of NRIC (for Singaporeans and PR)
- A copy of passport - applicable only for International Students (must have at least 1 year validity)
- A copy of birth certificate - applicable only for International Students

BRING THE ORIGINAL DOCUMENTS FOR THE FOLLOWING ITEMS

- Notarised/Certified true copies of all your educational transcripts and completion certificates
- All documents need to be translated in English and submitted along with the original documents
- Proof of English Proficiency; either IELTS/TOEFL score sheet or equivalent qualification (if applicable)
- Resume or Letter from employer certifying period of employment (if applicable)
- Bank balance to show a minimum of S\$30,000 for students from visa-required countries (China, India etc) / Evidence of study loan, sufficient enough to cover the course fees - applicable only for International Students
- Application fee (non-transferable and non-refundable)
- Medical Insurance (Staff Pass/Contract/Medisave)

03

OFFER BY THE SCHOOL

Upon receipt of your completed application, you will be notified of the outcome of your application within 2 weeks. Successful applicants will receive electronic version of Letter of Offer and terms and conditions page via email and the original copies via mail.

04

ACCEPT OFFER

If you decide to accept the offer, you will need to sign the Letter of Acceptance and terms and conditions page, then return them to the school via email/post.

05

APPLICATION OF STUDENT PASS - ONLY APPLICABLE FOR INTERNATIONAL STUDENTS (SKIP THIS STEP FOR LOCAL STUDENTS)

Upon receipt of your signed Letter of Acceptance, CSM Academy will proceed to submit your Student's Pass application via SOLAR+ to Singapore Immigration and Checkpoints Authority (ICA). You will be notified of the outcome within 2 - 4 weeks.

06

PAYMENT OF PROGRAMME FEES

For Local Students – Upon receipt of your signed Letter of Acceptance and terms and conditions page, you will be required to bring the original certificates for verification, make course payments, and to sign the student contract.

For International Students - Once your Student Pass application is approved-in-principle by ICA, you will be required to bring the original certificates for verification and to sign the student contract, followed by course fee payment. Do contact our Student & Industry Outreach Executive if you require student services on arrival such as airport pick-up, accommodation, medical check-up and mor

PAYMENT MODE

Via Paypal (For online applications) **OR** via Nets / Cheque (For counter applications only)



CERTIFICATE OF
**PROFICIENCY
IN ENGLISH**

**BEHIND EVERY
COMMUNICATION**

IS THE ACCESS TO KNOWLEDGE AND POTENTIAL



Cert No. : EDU-2-2105
Validity: 31-08-2021 to 30-08-2025

ERF Registration No. 200505735M
ERF Validity: 20/05/2018 - 19/5/2022

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Updated on 7 September 2021

www.csmacademy.edu.sg

CERTIFICATE OF PROFICIENCY IN ENGLISH



INTRODUCTION

Language is central to students' intellectual, social and emotional development and has an essential role in all key learning areas. The learning experiences provided in this Certificate of Proficiency in English Course will assist students to become competent in using the language effectively in a range of contexts. Competence in English will enable students to learn about the role of the language in their own lives and in their own and other cultures. They will then be able to communicate their thoughts and feelings, to participate in society, to make decisions about personal and social issues, to analyze information and viewpoints, to use their imagination and to think on the meaning made with language.

English is one of the preferred languages among people all over the world and has been adopted as a Second Language (ESL) or Foreign Language (EFL) by some of the countries in the world e.g. Singapore, Malaysia, India, Pakistan, Sri Lanka and China.

ABOUT CSM ACADEMY

CSM Academy is an Edutrust Certified Private Education Institute with a strong focus on healthcare education. It delivers multi-level courses ranging from Certification and Diplomas to Bachelor's and Master's Degrees. Other than healthcare, CSM Academy also provides educational courses across a wide range of other disciplines including biomedical research, digital media, and hospitality & tourism.

CSM Academy emphasises skills competency, applied workplace knowledge and service excellence, developing several of their own intellectual property programmes in Aged Care, Therapy Services and Biomedical Science, all designed to help students make a positive impact in the lives of someone else.

CSM Academy is equipped with laboratory facilities and an elder care home to facilitate holistic curriculum for our healthcare students. Our Biomedical Laboratory is well-equipped to prepare students with the necessary skills to plan and perform their research projects and be aware of good laboratory practice and health and safety.

CSM believes Life Skills is essential to meet the challenges of everyday life. To cope with the increasing pace and change of modern life, we offer healthcare courses which provides the necessary skills education not just workplace but home life.

COURSE DURATION

Full time: 12 months (3-hour lessons/day, 5 days/week)
Part time: 18 months (3-hour lessons/day, 3 days/week)

DELIVERY MODE

The course is delivered face-to-face, in classroom mode.

COURSE STRUCTURE

There are a total of 1 module have to be completed and passed for the award of the Certificate of Proficiency in English.

COURSE COMMENCEMENT

January, April, July, October

- A minimum number of 15 students for the commencement of the class.
- Students will be informed 2 weeks before the commencement of the class.

ASSESSMENT METHODOLOGY

Assignments, assessment tasks.

Note:

- In case students fail the main examination of a particular module, they are allowed to sit for 'One' supplement assessment with payment of the appropriate fee*. Students are to re-take the module, shall they fail the supplementary assessment. Modules are independent of each other.

*Refer to Miscellaneous Fees

GRADUATION REQUIREMENTS

Students must complete and pass the module to be awarded the Certificate of Proficiency in English will be conferred by the CSM Academy International.

Local students must achieve an attendance of 75% and international students must achieve an attendance of 90% in any month of the course.

COURSE DEVELOPER & AWARDDING BODY

CSM Academy International, Singapore

COURSE MODULES & SYPNOSIS

This course provides students who have a particular interest and ability in the subject with challenging learning experiences and opportunities to enjoy the breath and variety of English text through the integration of the modes of reading, writing, listening, speaking, viewing and representing.

Topics that will be covered are:

LIFESTYLE

- People & Places
- You & Yours
- Everyday Life
- Loves and Hates
- Getting from A to B



PERSONAL BEHAVIOUR

- Eating and Drinking
- Extraordinary Lives
- Fact or Fiction
- Buying & Selling
- Street Life



LEISURE

- The World Around Us
- A Weekend Awa
- Learning for the Future
- Keeping in Touch
- Going Places



ENTRY REQUIREMENT

Obtained at least C6 at PSLE levels in any 3 subjects or equivalent

English Requirements:

At least a C6 at PSLE English or equivalent

Application Fee

(Non-Refundable and nontransferrable)
For local students: S\$50.00 (before GST)*
*Refer to Singaporean/PRs/
Employment Pass/Dependant Pass holders

For international students: S\$600 (before GST)

Course Fee:

\$2,900 per topic, totalling \$8,700 (before GST)

For international students: S\$3,200 per topic, totalling S\$9,600 (before GST)

Insurance Fees:

Fee Protection Scheme***:
Subject to prevailing market rate
Medical Insurance Fee****:
Subject to prevailing market rate

***The Fee Protection Scheme (FPS) serves to protect students' paid fees.

****It is compulsory for all local and international students to purchase medical insurance which is valid throughout their course of studies with the CSM Academy International. Local students (Singaporeans, PRs & Non-student's Pass holders) may opt-out for this scheme if they can provide the proof of adequate medical insurance coverage in Singapore.

Note:

- Payment of fees is in Singapore Dollars.
- Payment method only by Cheque/Nets/ Telegraphic Transfer