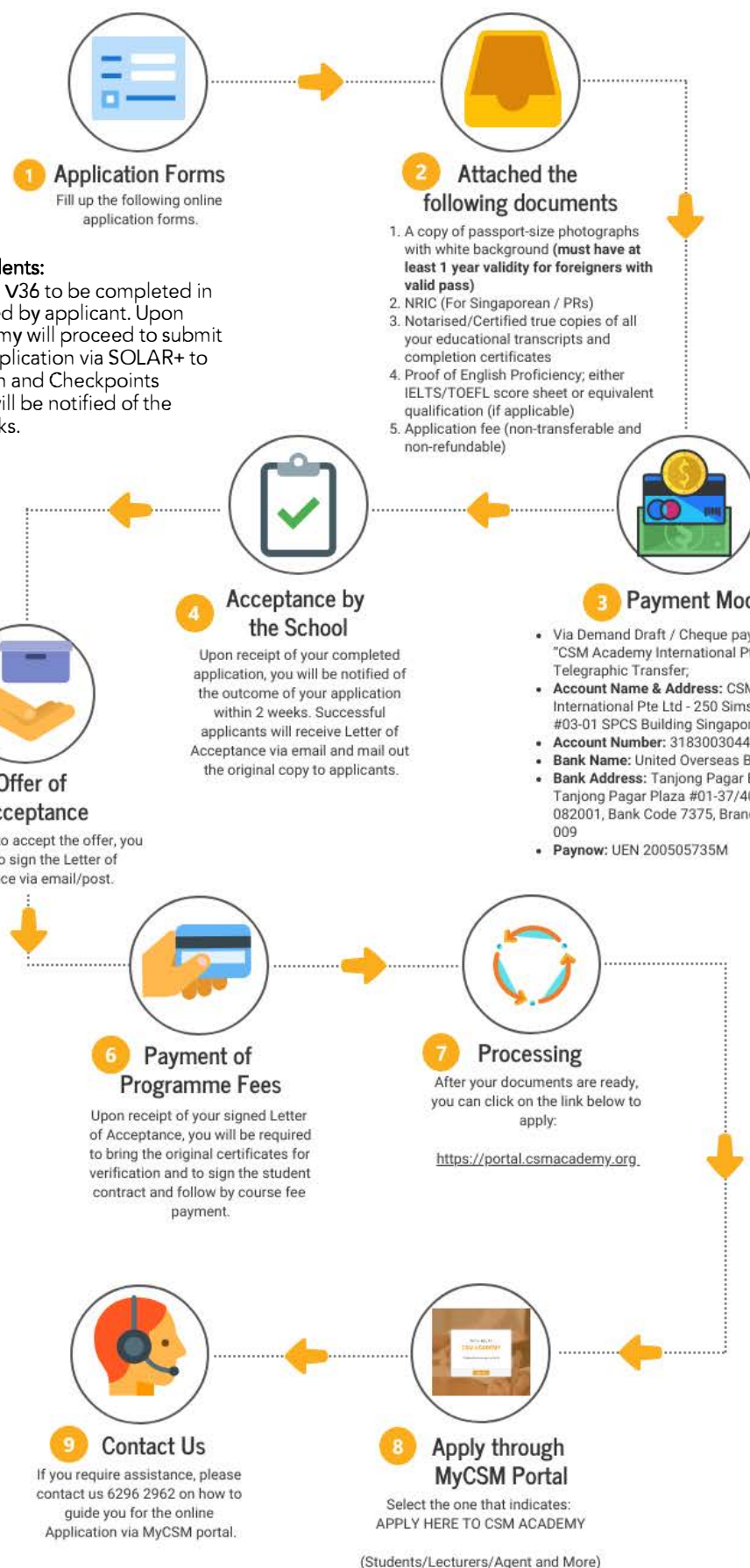


Step by Step Guide on

How to Apply



CSM ACADEMY INTERNATIONAL



*For International Students:

ICA Form 16 and Form V36 to be completed in English and duly signed by applicant. Upon approval, CSM Academy will proceed to submit your Student's Pass application via SOLAR+ to Singapore Immigration and Checkpoints Authority (ICA). You will be notified of the outcome within 6 weeks.

- 2 Attached the following documents**
1. A copy of passport-size photographs with white background (**must have at least 1 year validity for foreigners with valid pass**)
 2. NRIC (For Singaporean / PRs)
 3. Notarised/Certified true copies of all your educational transcripts and completion certificates
 4. Proof of English Proficiency; either IELTS/TOEFL score sheet or equivalent qualification (if applicable)
 5. Application fee (non-transferable and non-refundable)

- 3 Payment Mode**
- Via Demand Draft / Cheque payable to "CSM Academy International Pte Ltd" / Telegraphic Transfer;
 - **Account Name & Address:** CSM Academy International Pte Ltd - 250 Sims Avenue #03-01 SPCS Building Singapore 387513
 - **Account Number:** 3183003044
 - **Bank Name:** United Overseas Bank Limited
 - **Bank Address:** Tanjong Pagar Bk 1 Tanjong Pagar Plaza #01-37/40 Singapore 082001, Bank Code 7375, Branch Code 009
 - **Paynow:** UEN 200505735M

4 Acceptance by the School

Upon receipt of your completed application, you will be notified of the outcome of your application within 2 weeks. Successful applicants will receive Letter of Acceptance via email and mail out the original copy to applicants.

5 Offer of Acceptance

If you decide to accept the offer, you will need to sign the Letter of Acceptance via email/post.

6 Payment of Programme Fees

Upon receipt of your signed Letter of Acceptance, you will be required to bring the original certificates for verification and to sign the student contract and follow by course fee payment.

7 Processing

After your documents are ready, you can click on the link below to apply:
<https://portal.csmacademy.org>

9 Contact Us

If you require assistance, please contact us 6296 2962 on how to guide you for the online Application via MyCSM portal.

8 Apply through MyCSM Portal

Select the one that indicates:
APPLY HERE TO CSM ACADEMY
(Students/Lecturers/Agent and More)

CSM Academy International Pte. Ltd.
250 Sims Avenue, #03-01, SPCS Building
Singapore 387513

Tel: +(65)629 629 62
Email: csmsupport@csmacademy.edu.sg
Website: www.csmacademy.edu.sg



CERTIFICATE IN
THERAPY SERVICES
Up to 90% funding

BEHIND EVERY DISABILITY

IS THE ABILITY TO ENHANCE THEIR INDEPENDENCE.

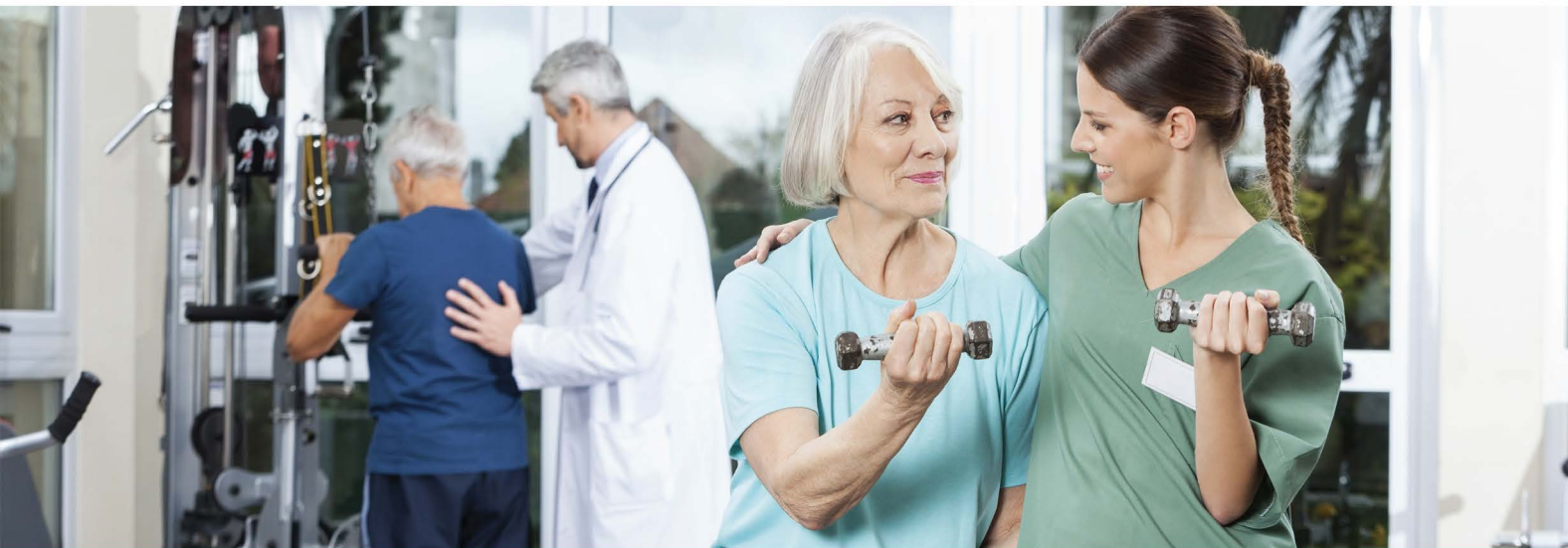


Cert No. : EDU-2-2105
Validity: 31-08-2017 to 30-08-2021
ERF Registration No. 200505735M
ERF Validity: 20/5/2018 - 19/5/2022

Awarded by:



CERTIFICATE IN THERAPY SERVICES



INTRODUCTION

This course aims to provide people already working or wishing to enter the Community and Social Services environment with the skills and knowledge required to effectively execute their job duties in Community Development, Disability Services, Senior Services, and Therapy Services.

It is also appropriate for any professional who wishes to acquire skills and knowledge from any of the 12 competency units (modules) offered in the course. A WSQ certificate, known as the Statement of Attainment, will be offered for each module successfully completed.

Upon completion of this 3-month full-time or 11-month part-time course, graduates are fully certified and can immediately start work as a therapy aide in various healthcare settings.

ABOUT CSM ACADEMY

CSM Academy was established since 2005 as a Private Education Institute to deliver Service Management programmes with a major focus on healthcare services education. It delivers multi-level courses ranging from Certification and Diplomas to Bachelor's and Master's Degrees. Other than healthcare, CSM Academy also provides educational courses across a wide range of other disciplines including biomedical research, digital media, and hospitality & tourism.

CSM Academy emphasises skills competency, applied workplace knowledge and service excellence, developing several of their own intellectual property programmes in Aged Care, Therapy Services and Biomedical Science, all designed to help students make a positive impact in the lives of someone else.

CSM Academy is equipped with laboratory facilities and an elder care home to facilitate holistic curriculum for our healthcare students. Our Biomedical Laboratory is well-equipped to prepare students with the necessary skills to plan and perform their research projects and be aware of good laboratory practice and health and safety.

CSM believes Life Skills is essential to meet the challenges of everyday life. To cope with the increasing pace and change of modern life, we offer healthcare courses which provides the necessary skills education not just workplace but home life.

OUR VISION

To be the Premier Educator for Service Excellence

OUR MISSION

To inspire Passion for Service and Contribution to Society through Excellence in Continuous Education

OUR VALUES

Responsibility, Integrity, Passion and Excellence (RIPE)

OUR CULTURE

An Open and Conducive Learning Environment, with Mutual Respect and Professionalism to Build A High Performance Organization

COURSE MODULES & SYNOPSIS*

Intervention Implementation in Therapy Support

Assist the therapist in the provision of therapy services and programmes to meet special needs of clients. Apply common processes in Therapy Services

Client Assessment in Therapy Support

Assist therapist or therapy assistant to conduct therapy programmes

Inventory Control and Equipment Maintenance in Rehabilitation Care

Prepare and maintain therapy equipment and appliances

Infection Control

Assist in the provision of a safe, hygienic and supportive environment

First-aid

First-aid Demonstrative First aid (Cardiopulmonary Resuscitation (CPR) skills security. On completion of this unit, the learner will have knowledge and application skills in demonstrating first aid/CPR skills and be able to apply them to the workplace.

COURSE DURATION*

Full time: 5 weeks

Part time: 5 months

DELIVERY MODE*

Face-to-face, in classroom mode, practicals.

COURSE COMMENCEMENT*

Part time: Monthly

Full time: Every 5 weeks

Note:

- A minimum number of 15 students for the commencement of the class.
- Students will be informed 2 weeks before the commencement of the class.

ASSESSMENT METHODOLOGY*

Practical Assessments and/or Summative Assessments

Note:- In case students fail the main examination of a particular module, they are allowed to sit for 'One' supplement assessment with payment of the appropriate fee*. Students are to re-take the module, shall they fail the supplementary assessment. Modules are independent of each other.

Refer to the Miscellaneous Fees

GRADUATION REQUIREMENTS*

Students must complete and pass all five modules to be awarded the Certificate in Therapy Services and conferred by the CSM Academy International Pte Ltd.

Local students must achieve an attendance of 75% and international students must achieve an attendance of 90% in any month of the course in order to enjoy the subsidies.

Note: - Five Statements of Attainment (SOA) for each competency unit will be awarded by Singapore Workforce Development Agency (WDA).

COURSE DEVELOPER & AWARDED BODY*

CSM Academy International, Singapore

CAREER OPPORTUNITY*

Upon completion of this 5-weeks full-time or 5-month part-time course, you can work as therapy aides in various healthcare settings, for example, physiotherapists, occupational therapist clinics in private setting and government hospital; rehab centre in nursing homes and physically disabled homes.

ENTRY REQUIREMENT

Language Requirements:

At least a C6 at PSLE or equivalent

Academic Requirements:

Obtained at least a C6 at Secondary II Levels in any three subjects or equivalent

Students who do not meet the entry requirements but with relevant working experience will be considered on a case to case basis.

FEES

Application Fee (Non-Refundable and non-transferrable)

For local students: **S\$50.00** (before GST)*
(*Refer to Singaporean/PRs/Employment Pass/Dependant Pass holders)

For international students: **S\$600** (before GST)

Course Fee

For local students: S\$550.00 per module totalling S\$2,750.00 (before GST)

For International Students: S\$625.00 per module totalling S\$3,125.00 (before GST)

Note:

The percentage of course fee funding by SSG is dependent on:

For Singapore Citizens 40 years old and above the funding is up to 90%.

For Singapore Citizens and Permanent Residents aged 21 and above, the funding varies at SSG's discretion.

Insurance Fees

Fee Protection Scheme***: Subject to prevailing market rate

Medical Insurance Fee****: Subject to prevailing market rate

*** The Fee Protection Scheme (FPS) serves to protect students' paid fees.

**** It is compulsory for all local and international students to purchase medical insurance which is valid throughout their course of studies with the CSM Academy International. Local students (Singaporeans, PRs & Non-student's Pass holders) may opt out for this scheme if they can provide the proof of adequate medical insurance coverage in Singapore.

Note:

- Payment of fees is in Singapore Dollars.

- Payment method only by Cheque/ Nets/ Telegraphic Transfer

Miscellaneous Fees

Please ask for a copy from our Programme Executives or Recruitment Agents.

* Certain information is subject to change.